



# BROADFORD SECONDARY COLLEGE

ABN 95 902 189 958

Box 108, BROADFORD, 3658

Telephone: (03) 5784 1200

Email: [broadford.sc@education.vic.gov.au](mailto:broadford.sc@education.vic.gov.au)

## PARENT PAYMENT ARRANGEMENTS 2021 – YEAR 10

Dear Parent

Broadford Secondary College is looking forward to a great year of teaching and learning and would like to advise you of Broadford Secondary College's parent payment arrangements for 2021. Broadford Secondary College makes every effort to ensure that the costs are affordable for all parents.

Please find the fee schedule for **Year 10** attached. Please complete this form and return to the school by **Friday 11<sup>th</sup> December 2020** so the school can prepare accordingly.

### Financial Support for Families

Broadford Secondary College understands that some families may experience financial difficulty and offers support options, including: Camps, Sports and Excursions Fund, State Schools Relief and Payment Plans.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: **Faye Martin Ph.: 03 5784 1200 | Email: [broadford.sc@education.vic.gov.au](mailto:broadford.sc@education.vic.gov.au)**

Payment Methods: Bpay, Cash, Credit Card, Direct Deposit

**Please Note:** *Additional school charges may arise during the year. For example: Camps, Sports & Excursions attract additional charges. If you are eligible for CSEF funding to assist with these costs, please complete your application form at the General Office*

### Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case by case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment."

*For further information on the Department's Parent Payment Policy please see a one page overview attached.*

Yours sincerely,

Tania Pearson

Acting Principal

Tanya Fraser

School Council President



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## 2021 Fee schedule – Year 10

**STUDENT NAME:** .....

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Broadford Secondary College also continues to welcome your voluntary contributions for 2021.

Please return the form to the General Office or email to the college at [broadford.sc@education.vic.gov.au](mailto:broadford.sc@education.vic.gov.au) by **Friday 11<sup>th</sup> December 2020**.

### Essential Student Learning Items

Below is a list of items which are essential for your child to learn the standard curriculum.

Essential Student Learning Items – per semester	Amount
Art – Paper, Paint, Clay etc	\$50
Design & Technology-Wood – Timber & fixings etc	\$60
Design & Technology-Metal – Metal & fixings etc	\$60
Food Technology – Ingredients for recipes etc	\$160
Textiles – Fabric & thread etc	\$50
<b>TOTAL</b>	

### Optional Items

Broadford Secondary College offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
Music lessons: Guitar, Drums, Flute.	\$100 Per Term
<b>TOTAL</b>	\$

### Voluntary Contributions

Broadford Secondary College continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Voluntary Contribution	Amount
<b>Educational Contribution (Voluntary) suggested amount \$75 per child.</b> Used to upgrade and maintain classrooms to the highest possible standard.	

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Parent Payments.

Payments can be made via the following methods:

- Bpay. – (Please phone for reference details)
- Cash
- Credit Card – (In person or by phone)
- Direct Deposit (use student name as reference) NAB 083644 - Account 028936951

Essential Student Learning Items	Amount _____
Optional Items	Amount _____
Voluntary Financial Contribution	Amount _____
<b>TOTAL</b>	_____

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.