



BROADFORD SECONDARY COLLEGE NEWSLETTER

No 8

May 24th

UPCOMING EVENTS AND DATES TO REMEMBER

MAY

Friday 31st
SR Cross Country

JUNE

Monday 10th
Public Holiday

Friday 14th
Hume Cross Country

Tuesday 18th
Year 8 Jigsaw Cultural
Expo

GAT Exam

Friday 28th
Last Day Term 2
2:30 Finish

PRINCIPAL'S REPORT

Welcome to Maxwell Allan, who has joined the PE department on a permanent basis. Staff shortages continue to be an issue throughout the entire state of Victoria. Broadford Secondary College is lucky to have relief staff employed for the term and taking full allotments. These staff members prepare, teach, and assess the classes they are allocated, just like a regular teacher.

All relief teachers are fully qualified and a welcome addition to our team. We are also hosting several Pre-Service teachers as they experience firsthand the joy of teaching.

Results are now in for the winners of the annual Cross Country event. Congratulations once again to Piper House for winning this event, followed by Hickey House, Fraser House and in last place Ridley House. Good luck to those who now progress to the next level.

Last week we celebrated our Education Support (ES) staff by enjoying a staff morning tea. ES staff are the backbone to a well-functioning school. All members play an important role at the College and their work is highly valued.

Earlier this week all staff underwent a day of Professional Development, learning about Developmental Rubrics. These are an informative way for students to determine how to progress to improve, regardless of their starting point and to receive feedback in a constructive manner.

All staff will be slowly introducing Developmental Rubrics as part of their planning and assessment processes, moving forward. Staff also had the opportunity to learn more about how AI can be used to enhance lessons and assessment tasks.

PRINCIPAL'S REPORT continued

ATTENDANCE

Regular communication regarding attendance will be distributed throughout the year to parents and caregivers. While there are justifiable reasons for student absences due to illness, attendance data indicates an increasing number of unjustified absences. This is a major concern, as it is well publicised that attendance is directly correlated with student academic success. If parents require support to address attendance concerns with their child, please contact our school, as staff are available to assist.

What Parents Can Do:

- Discuss the importance of attending school every day and establish it as an expectation. Regular attendance at school sets up good behaviours for regular attendance at work.
- Help your child maintain daily routines, such as completing homework and getting a good night's sleep. On average, teenagers need eight to nine hours of sleep to be healthy and alert. Additionally, monitor their use of the internet, mobile phone, and TV at night to ensure they are not staying up too late or being disturbed while sleeping.
- Avoid scheduling hair, dental, or medical appointments during school hours. Plan family holidays during scheduled school holiday periods so that your child does not miss classes and does not have to struggle to make up for lost time.
- Encourage your child to stay home only if they are genuinely unwell.
- If your child wants to stay home to finish an assignment, instead of allowing them to stay home, expect them to attend school – make attendance the number one priority.
- Utilise assessment and course planners to help your teenager plan their study so they can avoid working late the night before an assignment is due.

Tania Pearson



Respect - Responsibility - Organisation - Persistence - Excellence

Broadford Secondary College
Email: broadford.sc@education.vic.gov.au
www.broadfordsc.vic.edu.au | phone: (03) 5784 1200

Keep reading for info on our Japanese Sister School Visit in Term 3!

CONVEYANCE ALLOWANCE

The conveyance allowance is a form of financial assistance to help families in rural and regional Victoria with the cost of transporting their children to their nearest appropriate school/campus. The conveyance allowance is available to eligible students travelling by public transport, private car and private bus. The conveyance allowance is also available to eligible students whose nearest school is not serviced by a free school bus.

Eligibility criteria:

The eligibility criteria varies depending on the type of school attended and where it is located.

Students attending a government or non-government school must:

- Attend their nearest government or non-government school/campus appropriate to their year level at which admission is permissible
- be enrolled at a school/campus outside Melbourne's metropolitan conveyance boundary
- reside 4.8km or more by the shortest practicable route from that school/campus attended
- be of school age (5 to 18 years old at time of application) and reside in Victoria.
-

Please follow the link:

<https://www.education.vic.gov.au/PAL/conveyance-allowance-form-1-car-private-travel.docx>

Closing Dates: Term 1 – 08 March 2024

Term 2 – 07 June 2024

Term 3 – 30 August 2024

Term 4 – 24 November 2024

CSEF APPLICATIONS

Camps, Sports and Excursion Fund (CSEF) is available to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible. The annual amount is \$225 for secondary students. Eligibility date is 30th January 2024.

Parent Applications **closing date is 28 June 2024**. Contact the General Office or download a form from:

<https://www.education.vic.gov.au/PAL/CSEF-application-form.docx>

Please phone the General office if you have any queries.

ATTENDANCE INFORMATION

If you require your student to depart school early, can you please provide a *signed note* for the student to hand to their teacher, this will enable them to leave the classroom and make their way to the General Office.

Parents are asked to collect their student from the General Office and sign them out via the *Compass Kiosk*.

Can parents ensure that all attendance be updated before 12pm on the day of the student's absence. There are several ways to do this.

- Call the schools attendance line- **57841200 – extension 1.**
- Call the general office- **57841200.**
- Log onto Compass and update attendance- **on homepage find + add attendance note- then add reason, date, and time.**
- Email absences@broadfordsc.vic.edu.au or broadford.sc@education.vic.gov.au
- An unexplained absence message is sent to families at 12.45pm daily- **follow the link to add attendance note.**

Late arrivals to school need to enter via the General Office and sign in on the *Compass Kiosk* using their *Compass Card*, we also ask that you provide a written note to explain why the student is late. Students who can't use the *Compass Kiosk* are asked to speak to the generaloffice staff and they will sign them in.

Notes and Medical Certificates can be handed to staff in the General Office.

Thank you.

Child safety and wellbeing at Broadford Secondary College: information for families and the school community

The Victorian Government has announced new [Child Safe Standards](#) to further strengthen child safety across organisations, including schools. The new standards recognise the critical importance of families and the broader school community in maintaining and promoting child safety and wellbeing.

Broadford Secondary College has reviewed and updated our child safety policies and procedures to ensure they meet the requirements of the new standards. These are available to view on our school's website, via or at the school's front office].

We are committed to continuous improvement in our approach to child safety and wellbeing and welcome feedback from families and members of our school community on ways we can further strengthen our child safety policies, procedures and practices.

If you have any suggestions, comments or questions, please contact the Principal, or one of the Assistant Principals.

JAPANESE SISTER SCHOOL VISIT TERM 3



(These are the students who visited in 2023 – back at Katsuta High School)

We will have another group of 20 students from our Japanese sister school coming to Broadford to visit our community and experience student life at BSC.

If you are interested in meeting people from other cultures, learning about life in Japan, trying out your communication skills (English, Japanese, charades) – keep reading!

What does a sister school visit involve?

20 students and 2 staff from Katsuta will visit us for 4 nights. **They arrive Saturday 27th July (around 3:00pm) and will depart 8:30am, Wednesday 31st August.**

The students range from year 9 to year 11. They will stay with host families in our school community for the 4 nights. They spend the weekend with the host family and come into school on Monday and Tuesday to take part in activities with BSC students.

What does a host family have to do?

You need to be able to provide accommodation for a Japanese student for 4 nights.

Adults in the family will need to have a current Working with Children Check. I can assist anyone who needs help with this.

We will have profiles of all the students, and will pass on any necessary information about the Japanese students' dietary needs (or just what they like or don't like eating) as well as any necessary medical information, hobbies and interests.

The students are here to practice their English. Though they may seem shy at first, they quickly develop in confidence as they get to practice their conversation skills with you.

Google Translate is also very helpful.

You don't need to plan activities and trips. They are here to experience life with an Australian family – so your usual weekend activities are all fine. Supermarket shopping, weekend sports and activities at home are all part of the experience.

Over the next few weeks I will be holding some lunch time meetings for students who would like to find out more information about what is involved. Students and families are also welcome to email me at school. If you have decided that you would be interested in hosting students this year, you can also express your interest in the google form link below, so that we can get the process started.

<https://forms.gle/wpGYHTJVSmd5k7Ph6>

If you would like to find out more about offering to be a host family, please don't hesitate to contact me at school via phone (5784 1200) or email:

Stephanie.Paton@education.vic.gov.au

Thanks for your support of our Japanese program

Stephanie Paton

Japanese teacher

LIBRARY NEWS

Book Unveiling this term, Week 10

The library is busily getting ready for the Book Unveiling which will occur in Week 10. It is an opportunity for students to borrow new books before they go onto the shelves. Most of the new books have been suggested by students, so if you have filled in a suggestion slip, make sure you sign up for the book unveiling.

The book unveiling is an invitation only event, interested students will be able to sign up at the library or receive a Gold Ticket Invitation from their English teacher. Advertising will begin soon, so keep an eye out for the posters.



Reminder: eBooks are available.

The library has eBooks for students and staff to borrow 24/7, including weekends and holidays.

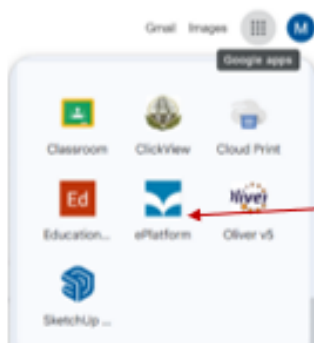


Figure 1: Google Waffle

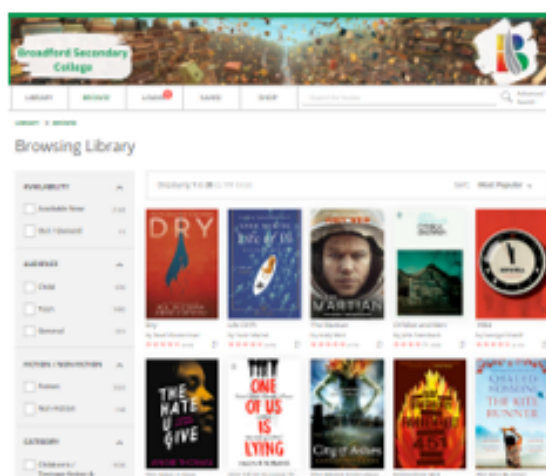
To access the eBooks, log into your Google account, open a new tab, click on the Google waffle icon, and scroll down the list of apps until you get to the bottom list (Figure 1), then select the ePlatform icon and log in with your Google account details. If the icon does not appear, open your Gmail, and then try again.

To find genres, go to the Browse tab and choose which category you like to read. Click on a book image to see if you are interested in reading the book.

If you have any issues or questions, speak to one of the librarians.

See you in the library.

Ms. Slater





Smile Squad is the Victorian Government free school dental program. It offers free dental care to all Victorian government primary and secondary school students.

We want all students to get the most out of school.

Tooth decay can get in the way of learning. It can be painful and affect sleep and concentration.

Smile Squad is here to help children and young adults keep their mouth healthy and decay-free.

Regular checks help spot and treat any problems early.

You have the option of your child being seen either at school when our Examination Truck visits, or you can bring your child into our clinic for one-on-one personal care.

Sign your child up for free dental care with Smile Squad at your school or to be seen at your local public dental clinic contact (03) 5793 6126.



MOBILE CAMPUS COMES TO

KILMORE

11 – 21 June 2024

Open weekdays 10:00am – 4:00pm

16 Sydney St, Kilmore
(Carpark access via Patrick St)



R10 3034

CURRICULUM CONTRIBUTIONS

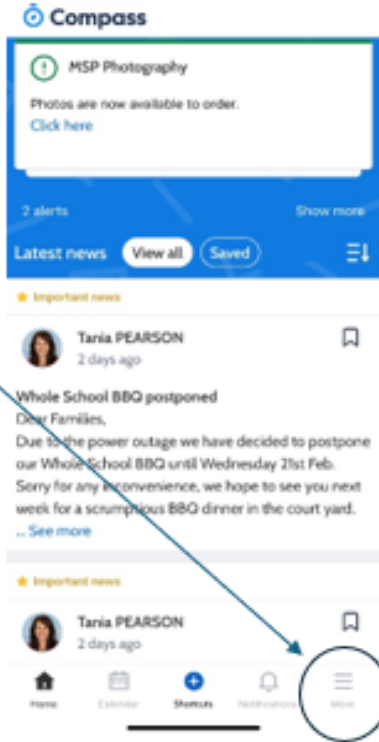
Compass curriculum contributions are now available for payment on your compass app on mobile or pc and we encourage you to [take a look](#).

Your contributions are vital to the running of our school. They go towards providing the students with up-to-date learning materials, such as textbooks and interactive tools, and running activities and programs that wouldn't be able to happen without those contributions. The school try to keep the contributions as low as possible and is grateful for all support received.

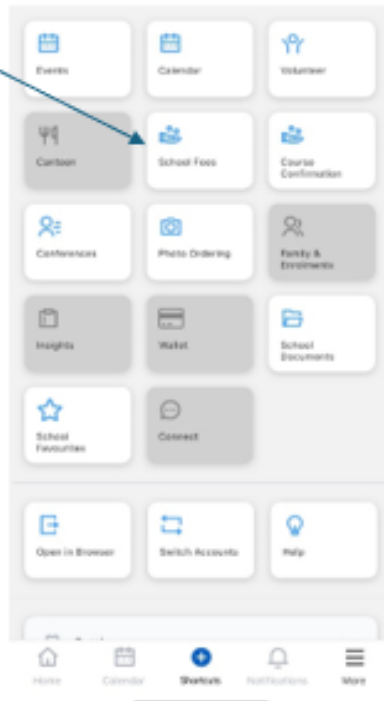
Please continue to support the school as much as you can – it really does benefit the students.

To access Curriculum Contributions for 2024 on mobile:

1) Open your Compass App and click on the "More" option at bottom of the screen



2) Select "School Fees" tile on the [screen](#)



- 3) Select 2024 Curriculum Contributions
Action Required to access fees screen

< Contributions

No standard events to action

You have no standard events to action.

Account: Steve Rogers

2024 Curriculum Contributions **Action Required** \$60.00 >

[View more information regarding your historical payments and existing Recurring Contributions](#)

- 4) You will see a short explanation about
the contributions, click continue

< Contributions

Dear parent/guardian,

Broadford Secondary College is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024. Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our college the support in the past has allowed us to upgrade the tennis and basketball courts, add new locker bays, new shade sails around the college, repair and paint classrooms, whilst continually providing maintenance works and upgrades around the college.

Please complete the attached form and return to the school by Friday 08th December 2023 so the school can prepare accordingly.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

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[Continue](#) >

Save & close

- 5) The screen will now show a list of all the contributions for the student.

Each year level fees may be different so if you have students in different years, fees may vary

- 6) The amount to pay will be displayed on the Screen and you can enter card details below. If you wish to pay via another payment method, please call the school office for details.

- 7) Save card details for convenience if you wish, by ticking the "save this card" box.

- 8) Click "Process" to pay

Thank you for
your support!!

Contributions

2024 Curriculum Contributions

STEP 1
Payment

24 Curriculum Contribution Year	\$ 60
Items and activities that students use, or participate in, to access the Curriculum	\$60.00 Remove
24 Locks, Lockers, Locker Maintenance -	\$ 15
24 Locks, Lockers, Locker Maintenance Contribution / Donation	\$15.00 Remove
24 Other Contributions Year 11 -	\$ 75
School grounds maintenance and improvements (suggested amount only)	\$75.00 Remove

Contributions

Payment Mode

Amount to pay **\$150.00**

Pay in full now

Payment Method

New credit card

Card number

Full name

MM / YY CVC

Save this card

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Confirm and Pay" button to the right, you agree for your credit card to be charged by CompassPay.com on behalf of your school. In processing a transaction with us, you agree to our website and payment policies available at <http://compass.edu.au/policy/>.

\$150.00

[Process](#)

MOBILE PHONES

A reminder that the Department of Education has in place a mobile phone ban that requires students who bring mobile phones to school to have them switched off and securely put away during school hours.

The department is requiring all schools to ensure this ban is in place and enforced from the start of the 2024 school year.

The ban applies equally to all government schools right across the state.

This helps ensure that school is a learning environment free from unnecessary distractions and disruptions.

By ensuring mobile phones are kept away at recess and lunch times, students can interact with each other face-to-face, without the distractions and social pressures that mobile phones can cause.

I ask for the support of all our families, staff, and students in continuing to support the implementation of this policy in our school.

Further information

Exceptions: For a small number of students with particular health needs, an exception to the policy may be granted. Please contact the relevant school manager or coordinator if you would like to discuss this.

Emergencies: In the event of an emergency or if you need to immediately contact your child, I ask that families contact the school office who will pass on a message as required.

School mobile phone policy: A copy of our school's local mobile phone policy, which implements the government's mobile policy in line with our local context, is available here:

<https://broadfordsc.vic.edu.au/our-school/#policies>

Parent support: The [Mobile phones in schools webpage](#) provides links to resources for families to help them balance their children's time using mobile phones.

If you have further questions, please contact the General Office on 5784 1200.

Tania Pearson
Principal

Broadford Secondary College 1:1 Device Program 2024



HP PROBOOK 445 G10

LENOVO 500W

At Broadford Secondary College, we recognise the increasing presence and importance of technology in students lives. Technology bridges the gap between school and home and provides students with fun and engaging learning opportunities. That is why we are steadfast in our commitment to being a 1:1 device school.

In 2024, we strongly encourage students to own a 1:1 device that will accompany other essential learning materials each lesson. As a school, we are no longer recommending i-Pads for student use at BSC. Below you will find two school recommended devices that can be purchased through the JB-HIFI Parent Portal which is linked to our school.

FEATURES	Price	Screen Size	Pen	Supports Adobe Suite	Operating System	Battery Life	Memory & Storage
HP PRO BOOK 445 G10	\$978	14-inch	No	Yes	Windows	Up to 14 hours	8GB RAM 256GB SSD
LENOVO 500W GEN 4	\$772	12.2-inch	Yes	Yes	Windows	Up to 11 hours	8GB RAM 256GB SSD

*If your child is interested in undertaking art based subjects, it is strongly recommended that families consider purchasing a device with a pen that supports the Adobe Suite

How to purchase a device through the JB-HIFI portal

- Here's how it works:
1. Go to www.jbeducation.com.au/byod/
 2. Enter the BYOD code as supplied by your school.

- BroadfordSec2024**
3. Once logged in, select a student program.
 4. Choose your preferred delivery method.
 5. Follow the prompts to select your products, accessories and nominate for insurance. Enter your details to proceed.
 6. Choose a payment method and complete your order. **No surcharges on credit card purchases.**

If you have any questions, we're here six days a week:
 Web: www.jbeducation.com.au/byod/
 Call: 1300 730 548
 Email: byodsupport@jbhifi.com.au

Frequently Asked Questions

Is it compulsory for students to have a 1:1 device?

While it is not compulsory for students to have a 1:1 device, it is strongly recommended. With a 1:1 device, students will be able to access the full range of learning opportunities available to them at BSC.

Will students be using their devices in every subject, every day?

Each lesson is composed of a variety of learning activities, some that involve devices whilst others do not. Therefore at times there may be lessons where devices aren't used by students, however it is recommended that students bring their device to every lesson.

Where will students store their devices when it is not in use?

It is strongly recommended that students purchase a protective case to store and secure their device. Devices should be stored in student lockers during break times.

Can a student add their own software to their device?

Specific software required for each subject area can be purchased and installed at the discretion of the family.

Will my child be able to print at school?

Yes. Students will be able to print from school.

Is my child expected to take their device home every day?

Yes, students are expected to take their device to and from school each day.

What IT support is provided by the school?

The school will provide support to connect your child's device to the school network and basic troubleshooting. Any physical repairs to the device will be the responsibility of the family.

What about i-Pads?

As a school, we are no longer recommending students purchase i-pads as their 1:1 device. i-Pads restrict the use of a number of software platforms accessed by students at BSC, most notably the G-Suite. In our experience, students have expressed their preference to have a keyboard, particularly as writing demands increase from Year 7 to 12. Finally, i-Pads provide opportunity for greater distractions from learning as the school has limited ability to monitor inappropriate use of apps such as Snap Chat and various online games.

Can I recharge my device at school?

No. It is expected that students will bring their device to school each day, fully charged.

Can my child access games on their device?

Any games or applications are not to be accessed, used or downloaded via the school network unless instructed by school staff.

What happens if my child leaves their device at home?

It is expected that student devices will be at school everyday. Students who do not bring their device will be significantly disadvantaged as their ability to access lesson activities and materials will be compromised.

Will the device be covered by school insurance while it is being used at BSC?

No. It is the responsibility of families to insure their device if they choose to.

Does my home need internet access?

No. Students will be provided with access to the school network while at school, where they can access the information and basic software they require. If you do have internet access at home, you are welcome to connect the device to your internet connection.



For more information please contact Cara Fiebig - Leading Teacher or Chris Treven - Specialist Technician at BSC on (03) 5784 1200



Broadford
Secondary College

BROADFORD SECONDARY COLLEGE

SCHOOL-WIDE POSITIVE BEHAVIOUR EXPECTATIONS

LEARNING AREAS OUT IN THE YARD IN THE COMMUNITY ALL SETTINGS DIGITAL SPACE

- Be on time for class with your equipment
- Do your best work and take pride in your work
- Be prepared to have a go

BRING YOUR BEST

- Being responsible for the school environment
- Be inclusive of others
- Going to class when the bell sounds

- Represent the school with pride
- Offering to help members of our community

- Wear uniform with pride
- Model the school values
- Call out poor behaviour

- Use the internet as a learning resource
- Submitting work via Compass by the due date
- Having our devices charged and ready each day

- Be safe when moving around the class
- Use furniture correctly

BE SAFE

- Play safely with others
- Play games in appropriate spaces
- Remain on the school grounds

- Listen to trusted adults
- Be aware around roads and public transport

- Be mindful of ourselves and our surroundings
- Follow and observe the school rules
- Report bullying to teachers

- Informing a trusted adult if we have trouble online
- Keep passwords secure

- Follow teacher's instructions
- Respecting the learning space
- Respect others right to learn

BE RESPECTFUL

- Showing friendly attitudes toward others
- Standing up for others

- Be mindful of the needs of people in the community
- Use appropriate language on public transport
- Respect the law

- Address everybody with respect
- Use respectful language
- Being respectful of others right to learn

- Take care of devices
- Report cyber-bullying to an adult
- Make positive contributions about others